

LICENSING COMMITTEE WORK PROGRAMME 2013/14- LAST UPDATED 21/08/13 (hg)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Items Currently Unscheduled			
TPHL Policy Review – ongoing review of the policies/conditions	Review timetable was agreed February 2011. Policies have been split into Groups 1, 2 and 3 and will return to Committee at the conclusion of the necessary consultation period (Group 1 Oct '12. Group 2 Jan '13)	D Broster	DP

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: TUESDAY 4 JUNE 2013. HELD. Annual Governance arrangements, Annual Report			
Meeting date: 25 JUNE 2013. HELD. SEV policy, Law Commission interim statement, Executive PH policies			
Meeting date: 23 JULY 2013. HELD. Enforcement Activity Update, Trike PH applications, ELS Activity Update, Site Allocation Plan, Late Night Levy			
Meeting date: 13 AUGUST 2013. HELD. TPHL Decision Making Process, Leeds Festival			
Meeting date: 10 SEPTEMBER 2013			
Scrap Metal Dealers Act 2013	To receive a report setting out the implications of the Scrap Metal Dealers Act 2013 on the work of the Licensing Committee	S Holden	PM
TPHL Monitoring proposals	To receive a report considering proposals for data collection in respect of HC and PH applicants and licence holders	D Broster	PM
SEV update	To receive a report presenting an update on the SEV process	S Holden	B
Meeting date: 15 OCTOBER 2013			
WYP Presentation	Policing and the Night time Economy		B
Late Night Levy	To receive a report back on the outcome of discussions regarding the governance arrangements for the implementation of the Late Night Levy, particularly the mechanism for overseeing the spending of the Levy	S Holden/WYP	PM
Shisha Smoking issues	To receive a report from LCC Health and Safety Team on shisha smoking in Leeds and the Service's remit on enforcing smoking regulations	S Rockliffe/R McCormack	B
Meeting date: 12 NOVEMBER 2013			

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ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: 17 DECEMBER 2013			
Disclosure and Barring Service	To receive an update	D Broster	B
Three Yearly Licences	To receive a report on the findings of the Working Group established by the Committee	D Broster	PM/DP
Meeting date: 14 JANUARY 2014			
TPHL – update on the Decision Making process suspensions/revocations	To receive a six monthly update on the decision making process in respect of suspensions and revocations undertaken by the Taxi and Private Hire Licensing Section for the period June to November 2013	D Broster	PM
Update on Enforcement Activity	To receive a report providing an update on the enforcement activity undertaken by the Entertainment Licensing Enforcement & Liaison Team for the period June – November 2013	S Kennedy	PM
ELS – update on activity	To receive a six monthly update on the activity and applications processed by the Entertainment Licensing Section June to Nov 2013	N Raper	PM
Meeting date: 11 FEBRUARY 2014			
Meeting date: 11 MARCH 2014			
Meeting date: 8 APRIL 2014			
Meeting date: 13 MAY 2014			

Key: RP – Review of existing policy DP – Development of new policy PM – Performance management B – Briefings SC – Statutory consultation